

# Information Booklet

2022



# Contents

- Pg 2. Welcome  
Curriculum
  
- Pg 3. School Hours  
Village Kidz Groupings
  
- Pg 4. Registering your child at Village Kidz  
Application fees  
Enrolment fees
  
- Pg 5. School fees  
Aftercare & Holiday Club
  
- Pg 6. Mid-morning snack  
Uniform
  
- Pg 7. Stationery & Resources  
Extra-Curricular Activities  
Parental Involvement
  
- Pg 8. Parent-School Communications  
Preparing your child for school:
  
- Pg 9. Contact Us

# Welcome to Village Kidz Preschool

Dear Parents,

Village Kidz welcomes you and your family to our school. We are a forward thinking preschool that will offer your child the opportunity to develop holistically in mind, body and spirit.

Village Kidz is a Christian based school but no child will be denied enrolment on the basis of his/her religion. We do retain the right to deny enrolment if all places for a particular child's age group are filled and will give preference to siblings and members of the Eden Village community. Village Kidz is an inclusive school where we endeavour to cater to the specific needs of all children in our care. Children are placed in their age group according to the year that they were born from January to December.

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## Curriculum

At Village Kidz, we follow a carefully curated curriculum, drawing on research of other educational trends and programs around the globe. Our curriculum is in alignment with the CAPS curriculum as set out by the South African Department of Education. Through meticulous planning, research and understanding the basic principles of Early Childhood Development, we ensure a holistic program that sets children up to reach all their developmental milestones.

Our thematic based approach with an emphasis on natural movement and playing outdoors ensures that our children have fun while learning and your little one will come home bursting with information at the end of each school day. We encourage all children to participate in our daily ring times, an important part of our program, where children are given the opportunity to discuss various topics and themes. This helps children to gain confidence to talk in front of others, as well as to express personal views and opinions. Our day at Village Kidz is a busy day with plenty of opportunity for children to fully engage in all the wonderful activities on offer.

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# School Hours

Doors open at 7:15am and our school day ends at 12:30pm.

- VK Babies and VK Juniors school day starts at 8:00am and ends at 12:00pm
  - Grade 00 school day starts at 7:30am and ends at 12:15pm
  - Grade R school day starts at 7:30 and ends at 12:30pm
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## Village Kidz Groupings 2022

All our classes at Village Kidz have a teacher and the help of a full time teaching assistant. Children are placed according to the year in which they are born.

Born  
2020/21

### **Village Kidz Babies: 1 turning 2**

Caretaker – child ratio is 1:6

There is a maximum of 18 children in each group.

Born  
2019

### **Village Kidz Juniors: Toddlers 2 turning 3**

Caretaker – child ratio is 1:10

There is a maximum of 20 children in each class. We have 3 classes with a teacher and one assistant per class.

Born  
2018

### **Village Kidz Juniors: Grade 000 3 turning 4**

Caretaker – child ratio is 1:10

There is a maximum of 20 children in each class. We have 3 classes with a teacher and one assistant per class.

Born  
2017

### **Village Kidz Seniors: Grade 00 4 turning 5**

Caretaker – child ratio is 1:10

There is a maximum of 20 children in each class. We have 3 classes with a teacher and one assistant per class.

Born  
2016

### **Village Kidz Seniors: Grade R 5 turning 6**

Caretaker – child ratio is 1:12

There is a maximum of 18 children in each class. We have 3 classes with a teacher and one assistant per class.

# Registering your child at Village Kidz

Registration forms are available at the Village Kidz reception, by email on request or can be downloaded off our website. Please note that registration does not guarantee your child a place in the school. Upon receiving your registration form and application fee, you will be informed of availability in your child's age group. Should there be availability, you will be asked to pay a non-refundable enrolment fee to secure your child's place.

Any fees paid into South Africa from another country, please remember that you are responsible for any banking fees.

## Application fee

A non-refundable application fee of R350.00 will be applied on application. Kindly provide proof of payment along with your completed registration form.

For Grade R applicants, please attach your child's most recent school report to your registration form.

## Enrolment fee 2022

On accepting a space at Village Kidz, an enrolment fee of R2300.00 will be charged for all new children who join Village Kidz Preschool. All children are placed for January 2022 and therefore we cannot reserve space for later in the year. Please remember that once enrolment fees are paid, no refunds will be given in the event of declining your space. This fee is non-transferrable from one child to another or from one year to the next.

Should you decide to postpone your child's start date at Village Kidz, you may forfeit your placement and forego your enrolment fee, in order to make place for the next child on the waiting list.

Payments can be made via EFT to the following account, or via Zapper by scanning the QR code below:

<b>Banking Details:</b>	<b>Account name:</b>	Village Kidz Salt Rock (Pty) Ltd
	<b>Bank:</b>	Investec
	<b>Branch Code:</b>	580105
	<b>Account No:</b>	10012872567
	<b>Reference:</b>	Child's Name and Surname



Your enrolment fee will be used to equip your child with a Village Kidz T-shirt, Village Kidz Hat and a school bag. Additional uniform can be purchased from our school reception.

# School fees 2022

Age Group	Days per week	Standard Monthly Fee payable January - November	Monthly Fee payable January - October	Advanced Annual payment - payable by 31 January 2022
Babies	3 days	R2750.00	R2934.75	R28737.50
	5 days	R3450.00	R3681.15	R36052.50
Toddlers 2-3, Grade 000 & Grade 00	5 days	R3350.00	R3574.45	R35007.50
Grade R	5 days	R3725.00	R3974.57	R38926.25

For security reasons, we ask that all payments are made by EFT or through direct debit. Monthly payments are due in advance by the 3<sup>rd</sup> of each month.

For payments made in advance for the year, you will enjoy a 5% discount on the standard annual fee. This payment is due by the 31<sup>st</sup> January – no exceptions will be made. Should you choose to pay monthly over 10 months, a 3% discount will be applied to the standard annual rate.

There is a 5% sibling discount on the standard fee which will be applied to the younger child joining. A maximum of 6% discount is applied, should you choose to pay upfront for a sibling.

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## Aftercare & Holiday Club

We have a limited Aftercare facility, which is run by an enthusiastic team of facilitators. Children staying for Aftercare are provided with a balanced hot meal for lunch and are encouraged to have an afternoon rest after lunch. Our Aftercare facilitators run a structured program to keep children occupied throughout the afternoon.

We have two time options available, being half day or full day aftercare.

Half Day runs from 12:30 – 2:30pm

Full Day runs from 12:30 – 4:30pm

## Aftercare Rates

Time	Monthly Rate	Sibling Rate
Half Day 12:30pm – 2:30pm	R785.00	R745.00
Full Day 12:30pm – 4:30pm	R1100.00	R1050.00

Provision and availability for holiday club will be confirmed towards the end of each term.

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## Mid-Morning Snack

Village Kidz provides a healthy mid-morning snack for all children. A brown bread sandwich with Bovril, peanut butter, cream cheese or jam is offered. This is accompanied with fruits or veg and popcorn or other healthy treats on Fridays.

Village Babies receive a morning snack of fruit, yoghurt or porridge and a small sandwich for their snack.

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## Uniform

We encourage all children to wear their Village Kidz t-shirt to school, along with blue shorts and red sun hat. You will receive one t-shirt, school bag and hat as part of your welcome pack on joining. Additional uniform is available to purchase from the school by completing our digital order form. Once received, your order will be prepared and delivered to your child's classroom.

It is compulsory for Grade R children to wear their complete uniform on a daily basis. Reception class t-shirts are available to purchase prior to your child entering Grade R.

**PLEASE LABEL ALL ITEMS OF CLOTHING.**

Available items include:

- Red Village Kidz T-shirt & Reception Class T-shirt for Grade R children
- Navy blue shorts
- Red wide brimmed hat
- Red Village Kidz hoody
- Village Kidz Apron



## **Stationery & Resources**

There is a R650 annual resource fee that is applied to all children in the school. This fee covers all necessary resources needed throughout the year, including activity books and arts and craft materials.

A list of stationery requirements for the year will be provided to you prior to joining. This is a list of stationery that you will need to purchase and send to school on your first day of school. We have a good relationship with 10uit10 stationers in Ballito, who will prepare and package your order for you, ready for you to collect.

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## **Extra-curricular Activities (after school)**

At Village Kidz, we have partnered with a number of external providers who provide extra-curricular activities on the school property for the children after school. These activities are run entirely independently to Village Kidz and some may have restrictions on the age at which children can start. The activities that will be on offer for 2022 will be show-cased at our information evening, which takes place in January.

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## **Parental Involvement**

Parents are the child's primary educator and at Village Kidz Preschool, we believe that children have more chance of being successful in their learning journey when teachers and parents work together. Parents are encouraged to get involved whenever the opportunity arises and we ask that you, as parents maintain open communication with the school at all times.

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## Parent-school Communications

There are a number of ways in which to communicate with us about any aspect of your child's well-being. We encourage parents to talk to your class teacher at the door and if a meeting is required to discuss an issue further, we invite you to make an appointment to meet with a member from management. Each class will use Whatsapp as their main port of communication and each child will have a communication book for daily notes and messages. Our management team invite you to communicate through email or phone calls and our door is always open for parents to pop in and talk to us at the start or end of the day. Please also follow us on facebook, Instagram and keep an eye out on our website for our latest news and events.

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## How to prepare your child for school

When your child starts school, as parents you are filled with pride and enthusiasm – your baby is now a child starting out on their educational adventure. While it is exciting to prepare your child's school bag and Village Kidz uniform, it is also completely natural to feel anxious about your child walking into their classroom to start this new stage of their life!

Speak to your child positively about their new school, the new friends they are going to make and everything they are going to do and learn. If you have time, you can read them some books about starting school. Help your child to be independent, giving them the responsibility of preparing for their first day of school, helping to organize their school bag and clothes. When you drop off your child, say goodbye in the **fastest** way possible – extending the time can make children nervous.

A good nights' sleep is very important. Your child must get used to going to bed early. Get your child up with plenty of time for them to dress and have time for breakfast. A good breakfast is essential to start the day well. It is important to help your child become autonomous – when they can do something for themselves, you should not do it for them.

When they come home at the end of their school day, encourage your child to share what they are learning at school. Asking open-ended questions allows your child to elaborate and expand on their own thoughts and feelings surrounding their day. You'll be certain to enjoy the shared experience with your child.

# Contact Us



Web: [www.villagekidz.co.za](http://www.villagekidz.co.za)

Social Media: @vlgkidz

Principal: Sarah MacGregor

Office: 032 815 0513 (Office hours: 07:15am – 2:00pm)

E-mail address: [principal@villagekidz.co.za](mailto:principal@villagekidz.co.za)

Deputy Head: Tamryn D'Aubrey

Office: 032 815 0513 (Office hours: 07:15am – 2:00pm)

E-mail address: [tammy@villagekidz.co.za](mailto:tammy@villagekidz.co.za)

Admissions: Kylie Keeton

Email address: [admissions@villagekidz.co.za](mailto:admissions@villagekidz.co.za)

Accounts & Reception: Jeanette Ras

Office: 032 815 0513 (Office hours: 07:15am – 2:00pm)

E-mail address: [accounts@villagekidz.co.za](mailto:accounts@villagekidz.co.za)

We look forward to meeting you and your little one and we cannot wait for the new year to start!

With love,

Village Kidz Management